

**EL PASO COUNTY PUBLIC HEALTH**  
**June 16, 2014**  
**BOARD OF HEALTH MINUTES**

The El Paso County Board of Health met at 1675 West Garden of the Gods Road, Colorado Springs, Colorado, June 16, 2014. Dr. James Terbush, Vice President, called the regular meeting to order at 2:30 p.m.

**Board of Health Members:** Kari Kilroy, President - excused  
James Terbush, Vice President  
Victoria Broerman  
Helen Collins  
Robert Bux  
Sallie Clark – excused  
C.J. Moore  
Amy Lathen  
Coreen Toll

**Division Directors Present:** Jill Law, Public Health Director  
Dan Martindale, Deputy Director  
Bill Letson, Medical Director  
Susan Wheelan, Office of Communication Director  
Kelley Christians, Health Services Director  
Kathy Vincent, Office of Planning, Partnerships and Accreditation Director

**Others Present at Regular Session:**

Martin Thrasher      Alonna Donovan      Elaine Johnson      Cheryl Wallace  
Dr. Ken Finn

**Approval of Agenda**

Dr. Terbush asked for approval of the agenda.

**MOVED:** by Amy Lathen seconded by Dr. Robert Bux to approve the agenda for the June 16, 2014 meeting.

**MOTION CARRIED UNANIMOUSLY.**

**Approval of Board of Health Minutes**

**MOVED:** by Dr. James Terbush seconded by Coreen Toll to approve the minutes from the April Board of Health meeting.

**MOTION CARRIED UNANIMOUSLY.**

Cheryl Wallace of Rubin Brown, LLP, provided a report on EPCPH's recent financial audit. She stated that the auditor's report is a communication required by our governing body. EPCPH has

been given an unqualified opinion, which is a clean opinion. EPCPH was compliant with all requirements related to federal funding.

**MOVED:** by Victoria Broerman seconded by Dr. Bux to approve the Rubin Brown, LLP, audit of El Paso County Public Health 2013 budget.

**MOTION CARRIED UNANIMOUSLY.**

**Finance and Budget – Elaine Johnsen presenting for County Budget Officer**

Elaine Johnson presented the financial report for May 2014. There are no red flags. There are some variances, as revenues are coming in slower than expected, but that could be due to trending of the budget. Finance expressed no concerns regarding revenues or expenditures for the month of May.

**MOVED:** by Amy Lathen seconded by CJ Moore to approve the financial report for May 2014, pending audit.

**MOTION CARRIED UNANIMOUSLY.**

**Director’s Report – Jill Law**

Jill Law highlighted Emergency Preparedness activities the Department has been participating in such as a full scale emergency exercise at the Colorado Springs Airport and Mass Antibiotic Dispensing training. Jill also talked about the Healthy Communities Collaborative and 5210: an age based, healthy eating and active living strategy.

**Medical Director’s Report – Bill Letson**

Dr. Letson discussed immunizations. The biggest issue nationwide is the measles outbreak, but there have not been any cases in El Paso County. The best way to keep it that way is to immunize.

**New Business -**

A. CISCO phone hardware discussion – *Jill Law*

The Board would like more information on the proposed phone upgrade. Jill will ask that County IT answer questions at the next board meeting.

**8. Old Business**

A. Discussion about Non-Medical Marijuana Use - *Jill Law*

Board members discussed several options regarding non-medical marijuana resolutions. Discussion will continue during future Board of Health meetings.

## **9. Contracts**

A. Tobacco Education and Prevention Partnership Contract – *Susan Wheelan* (Action Required)

**MOVED:** by Amy Lathen seconded by Dr. Bux to approve the Tobacco Education and Prevention Partnership Contract.

**MOTION CARRIED UNANIMOUSLY.**

B. Nurse Family Partnership Contract – *Dan Martindale* (Action Required)

**MOVED:** by Victoria Broerman seconded by Amy Lathen to approve the Nurse Family Partnership Contract.

**MOTION CARRIED UNANIMOUSLY.**

C. State Per Capita Public Health Core Services and Child Fatality Review Committee – *Jill Law* (Action Required)

**MOVED:** by CJ Moore seconded by Coreen Toll to approve the State Per Capita Public Health Core Services and Child Fatality Review Committee.

**MOTION CARRIED UNANIMOUSLY.**

D. Emergency Preparedness Core Contract – *Jill Law* (Action Required)

**MOVED:** by Victoria Broerman seconded by CJ Moore to approve the Emergency Preparedness Core Contract.

**MOTION CARRIED UNANIMOUSLY.**

### **Public Comments**

Dr. Finn provided an update on Marijuana data being collected.

### **Next Board of Health meeting**

**August 18, 2014, 2:30 p.m. - 4:30**, located in the John Snow/Milton Miller conference room.

16 June 2014-BOH/LDonovan