

**EL PASO COUNTY PUBLIC HEALTH  
BOARD OF HEALTH SPECIAL MEETING  
AGENDA  
July 11, 2018, 7:30 a.m.**

**LOCATION: Citizens Service Center, 1675 W. Garden of the Gods Road  
2<sup>nd</sup> Floor Louis Pasteur Room, Colorado Springs, Colorado  
Or call in option: +1 (872) 240-3412, Access Code: 348-630-541**

All work sessions, public hearings, regular meetings, and special meetings of the Board of Health, except executive sessions, are open to the public.

**Board of Health Members:**

Kari Kilroy, President  
James Terbush, Vice President  
Victoria Broerman  
Robert Bux  
Longinos Gonzalez – call in  
Peg Littleton  
Richard Skorman – call in during executive session  
Doris Ralston  
Sam Gieck - excused

**Directors Present:**

Dan Martindale, Director

**Others Present at Regular Session:**

Andrea McGee          Amy Folsom          Kathleen Schwan

**1. Determination of Quorum**

Quorum was established with five members present, and one member calling in. One member appeared for a brief time during executive session but was not present for formal action.

**2. Executive Session**

The following announcement was made by the attorney:

Pursuant to C.R.S. 24-6-402(4)(b) and(f)(I) and (g) the attorney for the El Paso County Board of Health is requesting an executive session with the Public Health Board to discuss the appointment of an interim Executive Director:

- a. To receive legal advice on specific legal questions, including but not limited to the authority of the Board to appoint an executive director and/or interim including optional statutory processes and procedures; and
- b. To discuss personnel matters involving current employees of the Public Health Department under consideration for appointment as interim director; which employees have been notified and do not wish the discussions to be held in public session; and
- c. Consideration of documents protected by mandatory nondisclosure provisions of the Colorado Open Records Act, part 2 of article 74 of Title 24, C.R.S., namely 24-72-402(3)(a)(II)(A) prohibition against release of “personnel records” as that term is defined by law. (Amy Folsom, Attorney for the Public Health Department)

**MOVED:** by Peggy Littleton seconded by Robert Bux to approve moving into Executive Session.

**MOTION CARRIED UNANIMOUSLY.**

**Present during Executive Session:**

Kari Kilroy  
Jim Terbush  
Longinos Gonzalez – call in  
Robert Bux  
Doris Ralston  
Peggy Littleton  
Victoria Broerman  
Richard Skorman – call in  
Amy Folsom  
Dan Martindale  
Andrea McGee  
Kathi Schwan

**MOVED:** by Peggy Littleton seconded by Robert Bux to come out of executive session:

**MOTION CARRIED UNANIMOUSLY.**

County Attorney read into record that the board returned from executive session in which no decisions were made.

**3. Resolution appointing Interim Public Health Director effective September 1, 2018.**

**MOVED:** by Doris Ralston seconded by Peggy Littleton to approve the Resolution appointing Susan Wheelan Interim Public Health Director effective September 1, 2018.

**MOTION CARRIED six in favor, one opposed and two excused.**

**4. Resolution establishing salary for Interim Public Health Director**

**MOVED:** by Peggy Littleton seconded by Robert Bux to approve the Resolution establishing salary for Interim Public Health Director

**MOTION CARRIED UNANIMOUSLY.**

**5. Other actions necessary relating to the appointment of Interim Public Health Director.**

Victoria Broerman requested a three-month evaluation be done on the Interim Director.

The President of the Board of Health will notify the interim candidates telephonically, followed by notification of El Paso County Public Health staff via electronic letter.

Board members discussed establishing a subcommittee for selecting a permanent Public Health Director  
Board of Health members directed staff to prepare for a nationwide search for the Director position.

**Public Comment:**

None.

**Adjourn.**

The special meeting of the Board of Health was adjourned.

**Next Board of Health meeting**

**August 22, 2018, 7:30 a.m. - 10:00 a.m.,** located in the John Snow/Milton Miller conference room.  
27 June 2018-BOH/KSchwan