



Prevent • Promote • Protect

Environmental Health Division

1675 W. Garden of the Gods Rd., Suite 2044
Colorado Springs, CO 80907
(719) 578-3199 *phone*
(719) 578-3188 *fax*
www.elpasocountyhealth.org

ENVIRONMENTAL HEALTH SERVICE REQUEST FORM 2019

Owner Name: _____ **Date:** _____

Owner Address: _____

Establishment/Business Name: _____

Establishment/Business Address: _____ **Phone** _____

Fax: _____ **EmailAddress:** _____

Air Quality			
	Construction Activity Permit (Per Six Months)	\$165.00 per six months	
Body Art			
	Body Art Regulations Competency Exam	\$30.00 per attendee	#
	Body Art Plan Review (incl pre-opening inspection)	\$315.00	
	Body Art Establishment License	\$345.00	
	Follow-Up Inspection	\$75.00	
	Body Art Change in Ownership	\$176.00	
	Temporary Event Fee	\$120.00 per vendor	
Retail Food Safety			
	Food Handler Training	\$15.00 per attendee	#
	Review of Potential Retail Food Establishment Site	\$75.00 or actual cost at \$62.00 per hour, whichever is greater	
	Change in Ownership Inspection	\$120.00 (non-refundable)	
	Change in Ownership Inspection (Additional Inspection)	\$65.00 (non-refundable)	
	RFE Plan Review Application	\$100.00 (non-refundable)	
	RFE Plan Review initial minimum time: 90 min at \$62.00 per hour	\$93.00	
	Special Event License- Full Menu	\$100.00 per 1 Day Event \$174.00 per 1- 8 Day Event \$330.00 Multiple Events	
	Special Event License-Limited Menu	\$75.00 per 1 Day Event \$125.00 per 1-8 Day Event \$235.00 Multiple Events	
	RFE Plan Review and Pre-Opening Inspection	\$62.00/hour not to exceed \$580.00	To be calculated
	RFE Equipment/Product Review Application	\$100.00 (non-refundable)	
	RFE Equipment/Product Review	\$62.00/hour not to exceed \$280.00	To be calculated
	RFE HACCP Plan Review (Written)	\$62.00/hour not to exceed \$100.00	To be calculated
	RFE HACCP Plan Review (Operational)	\$58.00/hour not to exceed \$200.00	To be calculated
	RFE Other Services Requested	\$62.00 per hour	To be calculated
On-Site Wastewater Treatment System (OWTS)			
	OWTS Installer Exam Tier 1 (2 year license)	\$125.00 per 2-Year License	
	OWTS Installer Exam Tier 2 (2 Year license)	\$150.00 per 2-Year License	
	Certified Inspector	\$150.00 per 2 year	
	Certified O and M Specialist	\$150.00 per 2-year	
	OWTS Return Trip Fee	\$90.00	
	OWTS Variances	\$59.00 per hour (non-refundable)	To be calculated
	Altered/Renewed OWTS Permit	\$90.00 per permit	

	Pumper Truck Inspection (Systems Cleaner)	\$90.00 per truck		
	OWTS Transfer of Title Acceptance Document	\$55.00		
	OWTS Transfer of Title Acceptance Document Renewal	\$27.00		
	OWTS Permits (New and Repair)	Complete OWTS Application		
Compliance and Enforcement				
	Certificate of Non-Compliance Release	\$100.00		
Administration				
	Copy of State/Local Regulations	\$5.00 per copy		
	File Search	\$50.00		
	Non-Sufficient Funds	\$30.00		
	Other Administrative Requested Services	\$30.00 per hour		

Recreational Water (Commercial Pools/Spas)					
	Plan Review	\$250.00			
	Inspection – Year Around Pool/Spa	\$207.00			
	Inspection – Seasonal Pool/Spa	\$130.00			
	Follow-Up Inspections	\$62.00 per hour			
	Additional Body(s) of Water	\$35.00 per body of water			
	Additional Services Recreational Water Program	\$62.00 per hour			
Child Care Inspection					
	Type of Facility	Routine	Pre-Operational	Follow-Up	Room Change
	Child Care	\$155.00	\$120.00	\$75.00	\$80.00
	School Age (Before and After)	\$117.00	\$120.00	\$75.00	\$80.00
	Preschool	\$119.00	\$120.00	\$75.00	\$80.00
	Group Homes	\$124.00	\$120.00	\$75.00	\$80.00
	Residential Summer Camps	\$220.00	\$120.00	\$75.00	\$80.00
	Large Summer Camps	\$175.00	\$120.00	\$75.00	\$80.00
	Residential/Day Treatment Center	\$140.00	\$120.00	\$75.00	\$80.00
	Child Care Plan Review (including pre-operational inspections)	\$185.00			
TOTAL FEES					\$

Applicant Signature _____ **Date** _____

Environmental Health Specialist _____ **Date** _____



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CHILD CARE FACILITY INFORMATION

FACILITY INFORMATION (PLEASE PRINT)

Name of facility where child care program is held:

Address:

City: Zip code:

PROGRAM INFORMATION

Name of child care program:

Does your program plan to accept Colorado Child Care Assistance Program (CCCAP)? Yes No

Type of license issued by the Department of Human Services (DHS):

- Child Care Center
Preschool
School Age Program
Group Home
Large Summer Camp
Residential Summer Camp
Residential Treatment Center
Day Treatment Center

Contact person: Position:

Phone #: Extension #: Fax #:

Email: Director of Program:

License number: Number of children for which facility is licensed:

Number of employees: Number of classrooms:

Check the boxes that include any ages you serve:

- Infants (0 - 12 months)
Toddlers (1 - 2 years)
Preschool (3-4 years)
School Age (5-14 years)
Do you operate year round? Yes No

Days of operation when children are present (e.g. M - F):

What months do you operate when children are present?

Hours of operation when children are present (e.g. 6AM - 6PM):

Which School District(s) calendar(s) do you follow for closures and holidays?

Nurse Consultant:

Email: Phone number:

OWNER INFORMATION

Owner Type: Individual Owner/Operator Partnership Corporation Non-Profit

Name of owner:

Mailing address:

City: Zip code:

Phone #: Extension #: Fax #:

Email:



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CHILD CARE HEALTH AND SANITATION CHECKLIST

Name of Facility: _____ Address: _____

Person Completing Form: _____ Zip Code: _____

This is a checklist of the violations most frequently seen in child care facility inspections. The list serves as a guideline for all facilities. **Please review each item and place a check next to each item that you assess to be complete. Completion of these items does not guarantee that a facility will pass its health and sanitation inspection.**

Building

- Lighting installed and working
- Bathroom vents clean
- Light covers installed and free of pests
- Surfaces smooth, clean and sanitizable – no chipped or peeling paint
- Flooring (tile, carpet or linoleum) clean and good repair

Sanitary Facilities

- Toilets working and supplied with toilet paper
- Paper towels and soap at all hand sinks (Please note: This violation will result in an automatic denial of the Health Inspection.)**
- All sinks working
- Hot water at handwashing sinks accessible to children, between 90°F - 120°F (Please note: This violation will result in an automatic denial of the Health Inspection.)**

Disease Prevention

- Approved sanitizers – List brand and active ingredient _____ (Please note: This violation will result in an automatic denial of the Health Inspection.)**
- Approved disinfectants – List brand and active ingredient _____ (Please note: This violation will result in an automatic denial of the Health Inspection.)**
- Spray bottles labeled with content and intended use (examples: bleach water/toys & tables; bleach water/diapering & restroom)
- Test strips for verifying sanitizer/disinfection concentration.
Either:
 - Bleach (sodium hypochlorite) **OR**
 - QUAT (quaternary ammonia) (For clarification of this item, go to sections 6-401 through 6-406 of the Rules and Regulations Governing the Health and Sanitation of Child Care Facilities)
(See attached Guidelines for the Use of Sanitizers and Disinfectants in Child Care Facilities)

Food Service

- For utensil washing, use either:
 - 3-compartment sink @ 110° F OR**
 - Dishwasher @ 150° F or 155° F (call for clarification) OR**
 - Sanitizing ware washing machine @ 120° F or 160° F (call for clarification)**
(Please note: These violations will result in an automatic denial of the Health Inspection.)
- Thermometer in each refrigerator to read 35°F - 41°F

Infant/Toddler Nursery (if applicable)

- Diaper changing station located near/adjacent to handwashing sink
- Diaper changing pad sanitizable surface (no tears or cracks)
- Thermometer at floor level to read at least 68°F in infant rooms
- Thermometer in each refrigerator to read 35°F - 41°F

Pests/Toxics

- All toxics (e.g. paint, cleanser, etc.) out of child's reach and locked up

Interior Design

- Each child has labeled individual storage (e.g. cubby, coat hook, etc.)
- All nap mats clean and sanitizable – no cracks or tears