

**EL PASO COUNTY PUBLIC HEALTH  
BOARD OF HEALTH  
AGENDA  
April 21, 2014**

**LOCATION: Citizens Service Center, 1675 W. Garden of the Gods Road  
2<sup>nd</sup> Floor Snow and Miller Conference Room, Colorado Springs, Colorado**

All work sessions, public hearings, regular meetings, and special meetings of the Board of Health, except executive sessions, are open to the public.

**2:30 p.m.**

- 1. Approval of Agenda (Action Required)**
- 2. Board of Health Comments**
- 3. Board of Health Minutes – February 24, 2014 (Action Required)**
- 4. Finance and Budget – Sherri Cassidy (Action Required)**
  - A. March 2014 Financial Report
- 5. Directors report- Jill Law**
- 6. Medical Director's Report - Dr. Bill Letson**
- 7. New Business**
  - A. Proclamation for Child Abuse Prevention Month – Jill Law (Action Required)
  - B. Annual Report – Jill Law
  - C. Board Retreat Update – Jill Law
  - D. Board Representation and By-Law Review -- Jill Law
- 8. Old Business**
- 9. Contracts**
- 10. Public Comments**

**EL PASO COUNTY PUBLIC HEALTH  
FEBRUARY 24, 2014  
BOARD OF HEALTH MINUTES**

The El Paso County Board of Health met at 1675 West Garden of the Gods Road, Colorado Springs, Colorado, February 24, 2014. Kari Kilroy, President, called the regular meeting to order at 2:30 p.m.

**Board of Health Members:** Kari Kilroy, President  
James Terbush  
C.J. Moore  
Victoria Broerman - excused  
Helen Collins  
Robert Bux  
Sallie Clark - excused  
Kari Kilroy  
Amy Lathen - excused  
Coreen Toll

**Division Directors Present:** Jill Law, Public Health Director  
Tom Gonzales, Environmental Health Director  
Kelley Christians, Health Services Division Director  
Susan Wheelan, Office of Communication Director  
Bill Letson, Medical Director

**Others Present at Regular Session:**

Sherri Cassidy	Martin Thrasher	Kathi Schwan	David Lord
Marti Devine Sletta	Lesia Gabel	Steve Kanatzar	Mark Stanley
Sean Chambers	Mike Murry	Doug Barber	Dennis Williams

Kari Kilroy, on behalf of the Board of Health recognized C.J. Moore for her dedicated service as President of the Board of Health from 2011-2013.

**Approval of Agenda**

Kari Kilroy asked for approval of the agenda.

**MOVED:** by C.J. Moore seconded by Robert Bux to approve the agenda for the February 24, 2014 meeting.

**MOTION CARRIED UNANIMOUSLY.**

**Approval of Board of Health Minutes**

**MOVED:** by Robert Bux seconded by James Terbush to approve the minutes from the January Board of Health meeting with correction noted regarding role of Treasurer.

**MOTION CARRIED UNANIMOUSLY.**

## **Finance and Budget – Sherri Cassidy presenting for County Budget Officer**

A corrected copy of the financial reports was provided to Board members prior to the presentation. Sherri Cassidy reviewed the 2013 EPCPH financial report and the preliminary January 2014 EPCPH budget before the Board.

**MOVED:** by C.J. Moore seconded by Coreen Toll to approve the corrected financial reports for 2013 and January 2014, pending audit.

**MOTION CARRIED UNANIMOUSLY.**

**Director’s Report:** In the interest of time, Jill Law featured a few items from the report.

There has been an increase in septic permit requests, especially in the Black Forest area. El Paso County IT has been working with Public Health to digitize septic permits. EPCPH has bought a second scanner to expedite process.

EPCPH is launching an upgraded electronic medical records system. It will undergo testing this week, and then go live.

Colorado Public Health Directors are in support of raising the age to purchase cigarettes to 21. Discussion ensued. Board members were unanimously in favor of sponsoring a resolution in support of the proposal to raise the smoking age to 21. As there is no Board of Health meeting until April 21, Martin Thrasher, legal counsel will coordinate the resolution electronically.

**Medical Director’s Report:** Dr. Letson, Medical Director indicated that the media is still interested in influenza. Hospitalized cases have tailed off dramatically but flu cases still occur. This year, people are affected by the H1N1 strain. It is not too late to get immunized.

**Excellence in Food Safety Recognition** – *Tom Gonzales with Steve Kanatzar, owner of the Airplane Restaurant and Mark Stanley, president of Culvers of Colorado Springs*

A retail food establishment will be eligible for recognition if the establishment receives no critical violations on their report in the course of two regular annual inspections. Critical violations are those which, if not corrected, may lead to foodborne illness. There are three categories of retail food establishments recognized:

- Full service establishments
- Limited menu establishments
- Schools and other nonprofit establishments

The restaurants which are being recognized for not having any critical food safety violations during their last two inspections are listed [here](#). In 2013 there were 82 more recipients than in 2012.

**MOVED:** by Robert Bux seconded by Helen Collins to recognize Excellence in Food Safety recipients.

**MOTION CARRIED UNANIMOUSLY.**

**Colorado Springs Health Foundation Update** - *David Lord*

David Lord presented an update on the Colorado Springs Health Foundation (CSHF). Discussion ensued.

**Board Retreat** – *Jill Law*

Since the Board of Health has gained several new members over the past few months, there has been interest in getting together for a maximum of four hours for a Board of Health member retreat to discuss the strategic work plan. A doodle poll will be emailed to Board members to assess their availability. A retreat will be planned for May 2014, based on members' availability.

**Onsite Wastewater Treatment Systems Regulations Hearing**

Presentation of Onsite Wastewater Treatment Systems Regulations -- *Tom Gonzales and Mike McCarthy*

Public Comments were made in support of the revised Onsite Wastewater Treatment Systems (OWTS) Regulations. Sean Chambers of the Pikes Peak Regional Water Authority gave a presentation on the topic. Mike Murray, of Murray Excavating Company expressed his opinion that it is a good regulation that can be balanced with customers' needs. Doug Barber of the Pikes Peak Association of Realtors spoke on the regulation's benefit in regards to consumer protection. Home buyers will be aware of the condition of the property's septic system so that if costly repairs are needed, they can negotiate with the seller before the closing. Closings will not be delayed as a result of the new regulation. Discussion ensued.

**MOVED:** by C.J. Moore seconded by Robert Bux to amend the Onsite Wastewater Treatment Systems Regulations as presented.

**MOTION CARRIED UNANIMOUSLY.**

**Public Comments**

There were no public comments.

**Next Board of Health meeting**

**April 21, 2014, 2:30 p.m. - 4:30**, located in the John Snow/Milton Miller conference room.

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